



Whispering Woodlands *a Retreat to Nature for the Creative Mind*

1600 Speedway Road, Verona WI 53593 608 848-9761

www.whispering-woodlands.com whisper@tds.net

Registration Form

Please take a few minutes to complete the following information about yourself and your interest in taking a workshop at Whispering Woodlands.

Your Name _____ Daytime Phone _____

Address _____ City, State, Zip _____

Email address _____ Best time and way to reach you? _____

Registration is on a first come first served basis. Please register early; class sizes are limited and classes may be cancelled due to low enrollment. Within 48 hours of receiving your registration, an email or U.S. postal mail confirmation will be sent notifying you of the workshops you have registered for. If the program is full, we will notify you of your place on the waiting list. If you are registering for more than one class, arrangements can be made to make payments rather than one lump sum. Please inquire as necessary. Full payment will be required two weeks prior to a program.

Workshop Title	Date(s)/Time	Workshop Fee	Material fee	Sub Total

Check or Money Order may be made to:	Total Due	_____
Whispering Woodlands	Deposit Amt.	_____
1600 Speedway Rd. , Verona, WI 53593	Remainder Due	_____

Cancellation Policies: If cancellation is made two weeks prior to the program date, individuals will forfeit a \$40.00 administration charge. For cancellations closer to the program date, participants will be given a credit for another program less the administration charge. In the event that Whispering Woodlands must cancel a workshop, due to low enrollment or hazardous weather conditions, a full refund will be issued within 48 hours of the cancellation. You will be notified by phone if a program is cancelled. Whispering Woodlands can not be responsible for lack of notification if you do not have an answering service. In cases of inclement weather, call 608-848-9761 to check the status of the program.

Wait List Policy: If a workshop is full, you may still sign up and be placed on a wait list. If space becomes available, you will be contacted in the order of the wait list. If the program is less than 48 hours away and we are not able to contact you, we will contact the next person on the list.

Supplies/ Materials/Attire: Most workshops require that you bring some basic tools or supplies. Typically this may include paints, papers, cutting tools, bone folder, etc. We will notify you of supplies to bring two weeks prior to the program date. Some workshops require additional materials fees for specific needs unique to the program. This will be noted in addition to workshop fees on the workshop listing. You are coming to participate and depending on medium, you may get a little messy, dress appropriately or bring a smock to protect your clothing. Casual and comfortable is recommended.

Is there a workshop you would like Whispering Woodlands to offer in the future? _____

If there is someone else you think would be interested in knowing about and/or attending a workshop at Whispering Woodlands, please include their contact information. If you are interested in being an instructor at Whispering Woodlands or know someone that may be interested, please indicate as such and include contact information below.

Name _____ Address _____
City/State/Zip _____ Email _____
Workshop Interest _____ Instructor Interest _____

Thanks much !

